

Lancaster High School



2019  **2020**

44701 North 32nd Street, West

Lancaster, CA 93536

Phone: (661) 726-7649

Fax: (661) 726-7694

Web Site: Lancasterhs.org

This handbook is designed to provide an overview of Lancaster High School, and is intended to explain the basic policies, procedures, and programs. Please use it to become familiar with the guidelines, services, and opportunities provided by the school. Students are accountable for the information contained in this handbook. If you have any further questions you are welcome to contact a counselor, staff member, or administrator.

By signing below I acknowledge that I have read, understand, and will abide by the named policies, procedures, codes, and instructions in the Lancaster High School Code of Conduct Handbook.

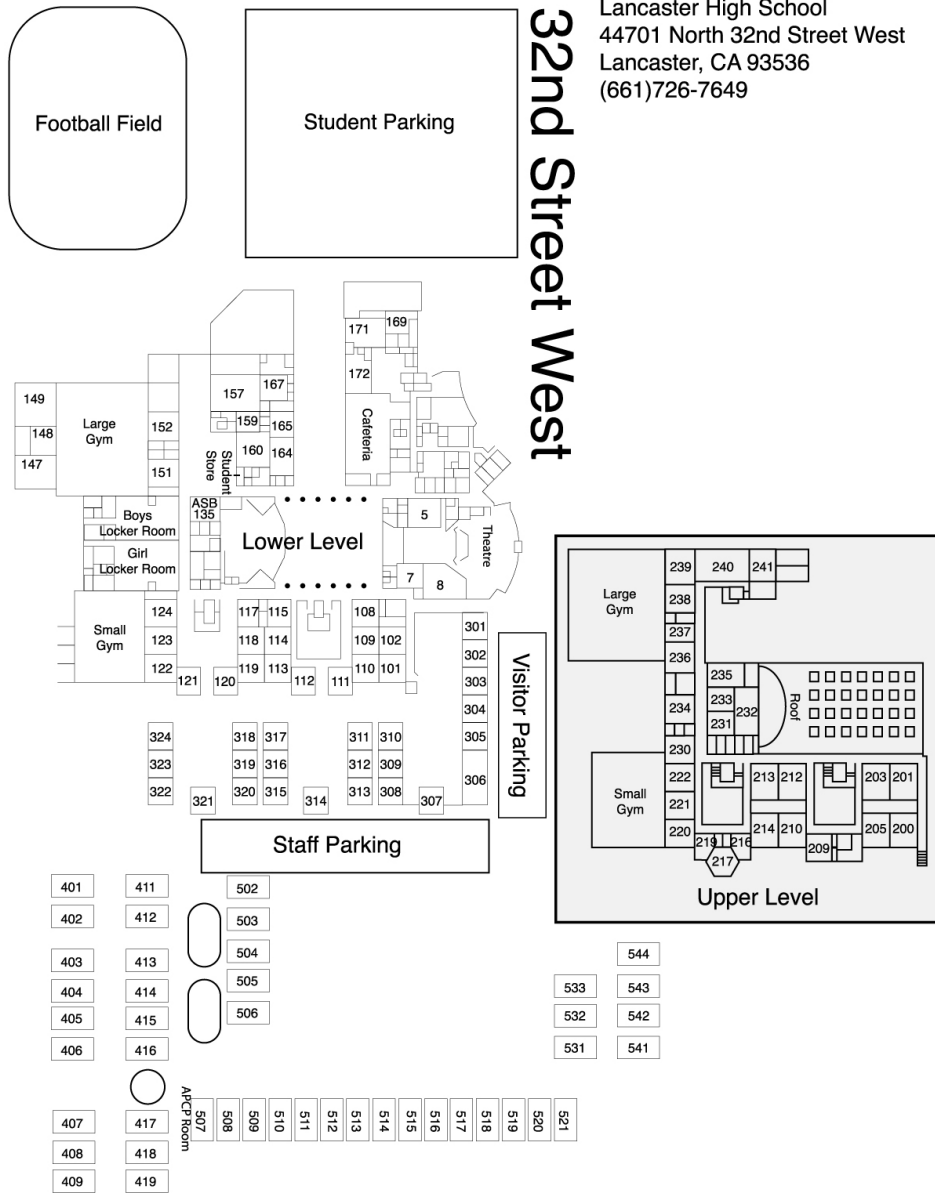
Signature: _____

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Lancaster Boulevard

Lancaster High School
44701 North 32nd Street West
Lancaster, CA 93536
(661)726-7649



LANCASTER HIGH SCHOOL ADMINISTRATION

Principal	Dr. Tepper
Assistant Principal	Ms. Morgan-Kim
Vice Principal - Special Education	Mr. Blanton
Vice Principal - Athletics	Mr. De La Peña
Vice Principal - Activities	Mrs. Grabas
Vice Principal - Student Services	Mr. Kleespies
Head Counselor	Mr. Anderson
Director of Security	Mr. Bryant

PRINCIPAL'S MESSAGE

Welcome to the 2019–2020 school year. This handbook is designed to provide an overview of Lancaster High School and is intended to explain the basic policies, procedures, and programs. I challenge each student to do their best, get involved and be a REAL Eagle.

VISION STATEMENT

The vision of Lancaster High School is to ensure all students graduate with the skills required for college and career readiness.

MISSION STATEMENT

We will prepare our students for college and careers through providing a safe supportive culture that fosters creativity, collaboration, communication, and social responsibility.

CHARACTER COUNTS AT LANCASTER HIGH SCHOOL

Trustworthiness Respect Responsibility
Fairness Caring Citizenship

Trustworthiness

Be honest • Don't deceive, cheat or steal • Be reliable – do what you say you'll do • Have the courage to do the right thing • Build a good reputation • Be loyal – stand by your family, friends and country

Respect

Treat others with respect; follow the Golden Rule • Be tolerant of differences • Use good manners, not bad language • Be considerate of the feelings of others • Don't threaten, hit or hurt anyone • Deal peacefully with anger, insults and disagreements

Responsibility

Do what you are supposed to do • Persevere: keep on trying! • Always do your best • Use self-control • Be self-disciplined • Think before you act – consider the consequences • Be accountable for your choices

Fairness

Play by the rules • Take turns and share • Be open-minded; listen to others • Don't take advantage of others • Don't blame others carelessly

Caring

Be kind • Be compassionate and show you care • Express gratitude • Forgive others • Help people in need

Citizenship

Do your share to make your school and community better •
Cooperate • Get involved in community affairs •
Stay informed; vote • Be a good neighbor • Obey the laws and rules •
Respect authority • Protect the environment

REAL EAGLES



IMPORTANT TELEPHONE NUMBERS

Main Line.....726-7649

Fax Line.....726-7694

Dial 726-7649; when connected to school's main line, dial the extension number.

ADMINISTRATION

Principal	Dr. Kristen Tepper	792	ktepper@avhsd.org
Secretary	Laura Stutzman	792	lstutzman@avhsd.org
Receptionist (Lobby)	Teresa Galle	800	tgalle@avhsd.org
Assistant Principal	Jo Morgan-Kim	786	jokim@avhsd.org
Secretary	Carol Lowe	786	clowe@avhsd.org
Vice Principal of Activities	Tessa Grabas	789	tgrabas@avhsd.org
Secretary	Gail Berry	789	gberry@avhsd.org
Vice Principal of Athletics	Ricardo De La Peña	784	rdelapena@avhsd.org
Secretary	Michele Polizzi	784	mpolizzi@avhsd.org
Vice Principal of	Peter Blanton	791	pblanton@avhsd.org
Special Education			
Secretary	Tamera Carbo	716	tcarbo@avhsd.org
Vice Principal of	John Kleespies	791	jkleespies@avhsd.org
Student Services			
Secretary	Melissa Baranowski	791	mbaranowski@avhsd.org

ATHLETICS

Athletic Director	David Fischenich	140	dfischenich@avhsd.org
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ATTENDANCE OFFICE

Clerk, (M-Z)	Robyn Metzger	799	rmetzger@avhsd.org
Clerk, (A-L)	Katelin Mendez	798	kmendez@avhsd.org

CAFETERIA OFFICE

Manager	Tristina Williams	768	twilliams@avhsd.org
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COMMUNITY ATTENDANCE WORKER (Truancy)

CAW	Denise Weaver	765	dweaver@avhsd.org
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COUNSELING OFFICE

Head Counselor	Jef Anderson	751	janderson@avhsd.org
Counselors	Melody Briseño	754	mbrisen@avhsd.org
	Debbie Penny	756	dpenny@avhsd.org
	Alma Ortega	755	aortega@avhsd.org
	Christina Rogge	771	crogge@avhsd.org
	Gretchen Teaney	753	gteaney@avhsd.org
	Melissa Vattioni	797	mvattioni@avhsd.org
Pupil Services Tech	Linda Brown	752	librown@avhsd.org
Pupil Services Tech	Jamie Christensen	758/650	jchristensen@avhsd.org
Guidance Clerk	Sydney Bleicher	757	sbleicher@avhsd.org

HEALTH OFFICE

District Nurse	Geri Chandler	731	gchandler@avhsd.org
Health Clerk	Theresa Rodriguez	776	trodriguez@avhsd.org

INDEPENDENT STUDY OFFICE

Independent Study Clerk	Eva Mendez	542	emendez@avhsd.org
Teacher	John Bacchus	682	jbacchus@avhsd.org
Teacher	Mark Burnstein	171	mburnstein@avhsd.org
Teacher	Julie Milburn	685	jmilburn@avhsd.org

LIBRARY

Library Media Tech	Jennifer Harmon-Grieve	128	jharmon-grieve@avhsd.org
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MAINTENANCE OFFICE

Maintenance I	Jeff Stock	736	jstock@avhsd.org
Maintenance II	Chris Plasencia	736	cplasencia@avhsd.org

PSYCHOLOGIST

Psychologist	Eliza Hernandez (A-L)	383	ehernandez@avhsd.org
Psychologist	Brett Vedomske (M-Z)	372	bvedomske@avhsd.org

REGISTRAR (School Records, Transcripts)

Registrar	Marie Boehm	783	mboehm@avhsd.org
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SCHOOL ACCOUNTANT

Site Accountant Tech	Pilar Mendoza	796	pmendoza@avhsd.org
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SCHOOL DEPUTY

Site Deputy	Armando Lopez	772	alopez@avhsd.org
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SECURITY

Director	Kenny Bryant	769	kbryant@avhsd.org
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STUDENT STORE

ASB Clerk	Gloria Herrera	161	gherrera@avhsd.org
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VOLUNTEER COORDINATOR

Site Coordinator	Melissa Baranowski	791	mbaranowski@avhsd.org
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PARENT INFORMATION

Messages: Lancaster High School staff will not deliver messages to students in class. In the case of an emergency, please contact your student's Vice Principal to discuss the situation and option of delivering a message.

Delivering Items: Lancaster High School staff will not deliver gifts, balloons, flowers, food, or other items to students. Students are not allowed to bring balloons, pies, cakes, cupcakes, or whole pizzas onto campus.

IMPORTANT DATES

2019 – 2020

Link Crew Freshman Orientation	August 6 th
First Day of School	August 12 th
New Student & Make up Picture Day (Small Gym)	August 15 th
Back to School Night 5:30p - 8:00p	September 5 th
Homecoming (Game) vs Knight High School	October 4 th
Homecoming (Dance) Lg. Gym 7:00p-11:00p	October 5 th
Class Ring Order Days (Stage in Quad both lunches)	October 11 th
College Night at A. V. Fairgrounds 4:30p-7:30p	October 22 nd
Graduation Cap & Gown Order Day (Theater)	November 1 st
Back to School Night 5:30p - 8:00p	January 29 th
Student Picture Days (for 2020-2021 school year)	March 19 th & 20 th
PROM at The Odyssey in Granada Hills	April 4 th
Grad Nite – Universal Studios	May 29 th
Graduation 6:00pm @ Lou Bozigian Football Stadium	June 3 rd
Last Day of School (for 9 th , 10 th , & 11 th grades)	June 4 th

MINIMUM DAYS

Back to School Night	Sept 5 th & Jan 29 th
1 st Semester Finals	December 18 th -20 th
2 nd Semester Finals	June 2 nd – 4 th

PROF. DEVELOPMENT DAYS – No School

October 23, February 5, & April 8

AP Test Dates - 1st Week (May 4th - 8th), 2nd Week (May 11th -15th)
See AP Coordinator for ordering deadline.

Week 1

- May 4** - U. S. Government (a.m.) & Physics C (p.m.)
- May 5** - Calculus AB/BC (a.m.) & Human Geography (p.m.)
- May 6** - English Literature & Comp (a.m.) & Physics 2 (p.m.)
- May 7** - Chemistry/Spanish Lit (a.m.) & Physics 1 (p.m.)
- May 8** - U. S. History (a.m.) & Computer Science (p.m.)

IMPORTANT DATES

2019 – 2020

(continued)

AP Tests Dates (continued)

Week 2

- May 11** - Biology (a.m.) & Environmental Science (p.m.)
May 12 - Seminar & Spanish Lang. (a.m.) & Psychology (p.m.)
May 13 - English Lang. & Comp (a.m.) & Microeconomics (p.m.)
May 14 - Gov. and Politics & World History (a.m.) & Macroeconomics (p.m.)
May 15 - Computer Science & French Lang. (a.m.) Statistics (p.m.)

ASVAB Test Dates (in Library)(Seniors) October 16th

PSAT Test Date October 16th

CASSPP Test Dates TBD

FITNESS TESTING March thru April

END OF QUARTER: Determines Eligibility for Athletes & Activities
(Fall Semester) Oct. 11th, Dec. 20th **(Spring Semester)** Mar. 20th, Jun. 4th

SCHOOL HOLIDAYS AND BREAKS

Labor Day	September 2 nd	Monday
Veteran's Day	November 11 th	Monday
Thanksgiving Break	November 25 th -29 th	Monday-Friday
Winter Break	December 23 rd -January 10 th	3 weeks
Martin Luther King, Jr. Day	January 20 th	Monday
Lincoln's Day	February 10 th	Monday
President's Day	February 17 th	Monday
Spring Break	March 23 rd - 27 th	Monday-Friday
Memorial Day	May 25 th	Monday

SUMMER SCHOOL TBA

POWERSCHOOL

Welcome to PowerSchool's Parent Portal, where parents are connected to real-time classroom information related to their child.

PowerSchool's Parent Portal gives parents and students access to real-time information including attendance, grades and detailed assignment descriptions, school bulletins, lunch menus and even personal messages from the teacher. Everyone stays connected: Students stay on top of assignments, parents are able to participate more fully in their student's progress, and teachers can use their grade book to make decisions on what information they want to share with parents and students.

Features:

- View real-time grades and attendance
- Teacher comments
- Grade History
- Graduation Progress
- Change Passwords
- Get e-mail notifications, daily, weekly, monthly

How to Log In to PowerSchool's Parent Portal

1. Open your Web browser to your school's PowerSchool Parent Portal URL
<https://powerschool.avhsd.org> (The Log In page appears.)
2. Enter your username in the first field.
3. Enter your password in the second field.

Note: The characters appear as asterisks (*) to ensure greater security when you log in.

4. Click **Sign In**. The PowerSchool Parent Portal start page appears. For more information, see *PowerSchool Parent Portal Start Page*.

Note: Do not use someone else's password or give your password to anyone else.

****All student data is stored on the District's internal secured servers.**

NOTES FROM THE ATTENDANCE OFFICE

Please make sure your emergency cards are updated and on file with the attendance office.

Off-Campus Pass

Students may not leave campus for any reason without an off-campus pass. Off campus requests must be in writing to the Attendance office. Students may bring the note either before school or at snack. All requests will be verified prior to release of the student. Parents are welcome to come to the attendance office to sign their student out with proper ID.

When picking up a student:

1. You must have Photo I.D.
2. You must be a Parent/Guardian/Emergency Card
3. You must come to attendance window
4. **Students will not be released via phone call requests.**

If you are unable to pick up a Student, the person who comes to pick them up:

1. Must be 18 Years Old
2. Must have Photo I.D.
3. Must be listed on Emergency Card
4. Must not be a current LnHS Student

If withdrawing a student from school (checking out), you will need:

1. To go to Attendance Office
2. Photo I.D.
3. Only a parent/guardian may withdraw a student; proof that you are the parent/guardian is required.

Students returning to school after an appointment with the doctor, dentist, etc., Must bring a pass from the office they have visited or the pink "Off-Campus Pass" they left school with or they will be referred to the Security Office for a Tardy Pass. All doctor's notes, attendance notes, and verification will be handled through the Attendance Office.

PHYSICAL EDUCATION UNIFORM POLICY

Physical Education students need to bring and wear Lancaster High School Physical Education clothing, including sock and athletic shoes that lace. If a student has difficulty purchasing the proper clothing they need to speak to their teacher. The LnHS Physical Education clothing can be purchased from the STUDENT STORE. (Checks are made payable to LnHS, and must have the driver's license# and expiration date. Credit cards may be used by the card holder only.

The cost for the set of shirt and a pair of shorts is **\$21.90** (shirt \$9.00 + tax, shorts \$11.00 + tax). The student's name is required to be on the shorts and shirt. Students must also provide their own LOCK.

2019 - 2020

Four-Year Student Educational Plan

Below you will find sample guidelines for customizing steps to the next level. Whatever plan you choose should remain flexible and can be altered if goals change. Counselors are available to help develop this plan.

Community College / Military / Vocational Training Model

<u>9th Grade</u>	<u>10th Grade</u>	<u>11th Grade</u>	<u>12th Grade</u>
English 9	English 10	English 11	Expo. Read. & Writing
Algebra 1	Geometry	Algebra 2	Civics/Economics
Health	World History	US History	Elective
Biology	Chemistry/Geoscience	Elective	Elective
P.E. 1	P.E. 2	Elective	Elective
Elective	Elective	Elective	Elective

CSU University / Private University Model

<u>9th Grade</u>	<u>10th Grade</u>	<u>11th Grade</u>	<u>12th Grade</u>
English 9 or Honors	English 10 or H	English 11 or AP	AP Lit & Comp./Exp Read & Writ
Algebra 1	Geometry	Algebra 2	Trig/PreCalculus
Health	World History or AP	US History or AP	Civic/Econ or AP
Biology H/Bio-Med H	Chemistry	A-G Science Elect.	Elective
P.E. 1	P.E. 2	A-G Fine Art	A-G Elective
Foreign Lang.	Foreign Lang.	Foreign Lang. (opt.)	A-G Elective

UC University / Cal Poly Schools / Some Private Universities Model

<u>9th Grade</u>	<u>10th Grade</u>	<u>11th Grade</u>	<u>12th Grade</u>
English 9 Honors	English 10 Honors	English 11 AP	AP Lit & Comp./Exp Read & Writ
Geometry	Algebra 2	Trig/Pre-Calculus	AP Calculus/AP Stats
Health	World History AP	US History AP	Civics/Econo AP
Biology/Bio-Med H	Chemistry	AP Science Elective	AP Elective
P.E. 1	P.E. 2	A-G Fine Art	A-G Elective
Foreign Language	Foreign Language	Foreign Language	A-G Elective

2019– 2020
UNIVERSITY OF CALIFORNIA
A – G REQUIREMENTS

The courses are offered or have been offered at Lancaster High School and meet the requirements for admission to the University of California.

A – HISTORY – 2 years Required

Civics Human Geo (AP)
 Gov & Politics United State (AP)
 World History World History (AP)
 U.S. History U.S. History (AP)

B – ENGLISH – 4 years Required

English 9 English 9 Honors
 English 10 English 10 Honors
 English 11 English 12
 English Language and Composition (AP)
 English Literature and Composition (AP)
 Expository Reading & Writing

C – MATHEMATICS – 3yrs req. – 4 yrs. recommended

Advanced Algebra with Financial Applications
 Algebra 1 Algebra 2
 Calculus AB (AP) Calculus BC (AP)
 Geometry Geometry/Trig
 Intro to Prob. & Statistic Statistics (AP)
 Trig/Pre-Calculus

D – LABORATORY SCIENCE – 2 yrs. Lab req. 3 yrs. recom.

Anatomy/Physiology Applied Chemistry & Biotech
 Astronomy Biology
 Biology (AP) Biology Honors
 Chemistry Chemistry (AP)
 Enviro. Science (AP) Human Body Systems Honors
 Medical Intervention Honors
 Physics 1 (AP) Physics 2 (AP)
 Principles of Biomedical Sciences Honors

E – LANGUAGE OTHER THAN ENGLISH

2 yrs. req. 3 yrs. recom.
 Spanish 1 Spanish 2 Spanish 3
 Spanish 1 Honors Spanish 2 Honors
 Spanish Lang & Cul (AP) Spanish Lit & Cul (AP)
 Spanish 1 & 2 for Spanish Speakers
 French 1 French 2 French 3

F – VISUAL & PERFORMING ARTS – 1 yr req.

3D Media Design 1 A'Capella Choir
 Adv. Digital Media Arts & Communication
 Adv. Guitar Adv. Theater Production 2-4
 Art 1 Art 2 Beginning Guitar
 Ceramics Concert Band
 Digital Media & Graphics Design
 Drama 1 Drama 2 Drama 3 Drama 4
 Intro to Film & Video Theory
 Mixed Chorus
 Multimedia Contemporary Design1
 Music Appreciation
 Painting 1 Painting 2
 Percussion 1 Photography 2
 Show Choir Show Corps
 Studio Arts: 2-D & 3-D Design (AP)
 Visual Imagery Wind Ensemble

G – ELECTIVE – 1 year required

AVID 9 AVID 10 AVID 11 AVID 12
 Body Systems & Disorders Creative Writing
 Computer Integrated Mfg. Honors
 Computer Science A (AP)
 Computer Science Essentials
 Computer Science Principles (AP)
 Earth Science Economics Economics Honors
 Engineering Design Development Honors
 Enviro Horticulture Science
 Human Geography (AP)
 Intro to Engineering Honors
 Medical Science 1
 Principles of Engineering Honors
 Psychology Psychology (AP) Research (AP)
 Seminar AP Set Design & Construction
 Sociology Student Government & Leader
 Writing for Publication

CSU/UC ADMISSION REQUIREMENTS AS OF 2018

<u>"A – G" Subjects</u>	<u>#Years Required</u>
English	4
Math (Algebra 1/Geometry/Algebra 2)	3
History/Social Science (World/US)	2
Laboratory Science	2
Foreign Language (2 yrs same language)	2
Visual/Performing (Art, Dance, Drama, Music)	1
Elective (from A – G subjects)	1

All grades in above subjects must be "C" or better

STUDENT SERVICES

GUIDANCE

Students are encouraged to visit with the counselors for personal guidance and for information on grades, study help, and testing programs. The counselors are available to discuss any home, school, or social concerns.

STUDENT CODE OF CONDUCT

ATTENDANCE

Student success in school is directly tied to attendance. Responsibility for attending class lies with the student.

Absences

If a student is absent from class, he or she should do one of the following within **two days** of returning to school:

1. Bring a note to the attendance office from a parent or guardian stating the date(s) of the absence and the reason(s) for the absence.
- OR
2. Have his or her parent or guardian call the attendance office and give the date(s) of the absence and the reason(s) for the absence.

**AN ABSENCE WILL NOT BE CLEARED WITHOUT A DOCTOR'S
NOTE AFTER 5 SCHOOL DAYS.**

Voluntary Saturday School Program

The Attendance Committee recognizes the need to allow an alternative attendance option. We hope that parents will be proactive in their student's attendance and take the responsibility to clear absences as they occur. The purpose of voluntary Saturday School is to allow students with all-day absences to engage in instruction on a Saturday in order to reduce the number of absences. Eligible types of absences to be reduced are any unverified, all-day type. Suspensions, and confirmed truancies.

1. A student may attend the program no more than five times during a semester.
2. The student must sign up in the Activities Office for the program by no later than the Thursday, 3PM, prior to the Saturday school date. Parent permission by writing or verbal contact is needed for the student to attend voluntary Saturday school.
3. The Saturday school teacher will monitor the progress of the students who are voluntarily attending.
4. The Saturday school teacher will have the final decision as to whether the student receives credit for the day or no credit. This decision will be based upon the amount of work completed by the student. A student may be dismissed from Saturday school, with the loss of credit, due to inappropriate behavior.
5. The following Monday, the Saturday school teacher will deliver to the administrator over the program a list of students who received credit for voluntary Saturday school.
6. Upon successful completion of the Saturday school the student will have one full-day of unverified absence re-coded in the computer attendance files to represent attendance to a voluntary Saturday program. This absence will now be considered excused and will no longer count against the student in relation to the 10-day attendance policy.
7. A student may not attend voluntary Saturday school for absences more than 20 school-days past.

Legal Absences

Under §48205 of the California Education Code, a pupil may be legally excused from school when an absence or tardy is:

1. Due to his or her illness.
2. Due to quarantine.
3. For the purpose of having medical, dental, optometric, or chiropractic services rendered.
4. For the purpose of attending the funeral services of an immediate family member.
5. For the purpose of jury duty.
6. Due to illness or medical appointment of a child of whom the pupil is the custodial parent.
7. For justifiable personal reasons, including, but not limited to, an appearance in court, attendance at a funeral service, observance of a holiday or ceremony of his or her religion, attendance at religious retreats, or attendance at an employment conference, when the pupil's absence has been requested in writing by the parent or guardian and approved by the principal or designated representative pursuant to uniform standards established by the governing board.

Truancy and Daytime Loitering, Violations, and Fines

1st Violation: \$225

2nd Violation: \$415 and possible delay or suspension of Driver's License

3rd Violation: \$605 and automatic delay or suspension of Driver's License

Tardy Sweeps:

Periodically security will perform Tardy Sweeps. A tardy sweep will be initiated by an announcement over the PA System. At that time, teachers are to lock their classroom doors. Any students out of class will be gathered and processed by security. Student will receive discipline according to their discipline record & time of arrival. Students may receive a citation **even if it is their first tardy**. Student will be sent to class with a pass. Teachers are to mark the student tardy in Powerschool.



LANCASTER HIGH SCHOOL STUDENT IDENTIFICATION CARDS 2019-2020 School Year

To improve school climate and safety, all students and staff will wear an identification badge at all times during the school day and at all school functions. Implementation will be in effect for the 2019-2020 school year.

- All students will be issued a picture student identification card during the first week of school.
- All students will be issued one lanyard that connects to the student identification card.
- Lanyards will be "breakaways" for safety reasons
- **The badge is to be worn clearly visible at all times around the neck on a school-approved lanyard.**
- All students are required to present their identification cards in order to enter the school Campus
- Students who do not have their lanyards/identification cards with them are required to obtain a temporary "sticker" at that time.
- The school has developed a process for tracking and assigning discipline to students who have repeatedly violated this policy in an effort to have parents insure students wear their identification cards and/or to collect the money attached to the student charges. In addition, dress code sweeps will be conducted and students will receive disciplinary action for not complying with this policy.
- Replacement identification cards can be purchased for \$5.00. Replacement lanyards can be purchased for \$1.00

Participation in extra-curricular activities may also be prohibited for students who continue to not follow this policy.

LANCASTER HIGH SCHOOL DISCIPLINE POLICY

All students of Lancaster High School are expected to maintain high standards of behavior. It is the staff's expectation that students will learn and exhibit self-discipline and positive conduct. Rules to ensure appropriate behavior are established and enforced to maintain a safe and orderly environment that allows for optimum learning.

In addition to the laws of the State of California and the policies of Antelope Valley Union High School District, Lancaster High School has established the following general expectations for all students:

- **will demonstrate respect for others and others' property**
- **avoid causing disruptions to the educational process**
- **follow directions and respect authority of teachers and staff**
- **be prompt to all classes, avoiding tardiness**
- **remove hats inside all buildings**
- **refrain from chewing gum at all times on campus**
- **refrain from eating and drinking in classrooms**
- **follow the dress code**
- **stay away from the parking lot, and cars there, during the school day, whether or not students have a class. Student will receive Saturday School and/or Suspension from school**
- **refrain from loitering in the P. E. area and other off limit areas during the school day including lunch time.**
- **refrain from loitering on the Lancaster High School campus or any other school campus. Students are expected to leave campus within 15 minutes of dismissal.**
- **students are expected to exit school buildings and quads immediately after school.**
- **No gambling. Students may not bring dice on campus**
- **Students may not sell candy or any other unapproved items on campus**
- **Student may not bring any items on campus that are not for educational use.**

Student behavior will be monitored by the classroom teachers. Students choosing to violate school rules and procedures face the consequences as set forth in the Education Code 48900 and District Policy 5114.3. Teachers may refer students to the Administration Office immediately for behavior that endangers the safety of another or for repeated behavior violations for which previous corrective measures have not succeeded. Teachers may suspend students from a class for the day of the suspension and the next school day accompanied by appropriate documentation to the administration office. Teachers are expected to document all prior steps to correct inappropriate student behavior. If at any time a student needs to be restrained, teachers should call for security or the Administration Office. Students will not be left unattended.

Per Education Code 48900 (p), students may be suspended or expelled for acts that take place while on school grounds, while going or coming to school, during the lunch period on or off the campus, and during or while going to or coming from, a school sponsored activity.

The Education Code 48915 (a), (b) requires recommendation for a pupil's expulsion for the following reasons:

- **causing serious physical injury to another person**
- **possession of, selling or furnishing weapons, dangerous objects, or brandishing a knife**
- **unlawful sale of controlled substance**
- **robbery or extortion**
- **causing, threatening to cause, or threatening assault on school personnel**

LANCASTER HIGH SCHOOL DISCIPLINE POLICY (continued)

Other infractions, which will require immediate referral to the Administration Office with specific suspension and/or expulsion recommendation, include:

- **assault, threats, hate crimes, sexual harassment, sexual assault**
- **possession of electronic devices (pagers, laser pens, cell phones, IPODs, etc.**
- **possession of explosives (including imitation), imitation weapons**
- **disruption through group or gang activities**
- **Fighting**
- **responding to, observing, inciting fights, verbal or physical altercations**
- **computer tampering**
- **drug or drug paraphernalia - students who are in first-time possession of drugs and/or drug paraphernalia will be required to enroll and complete in a alcohol and drug diversion program.**
- **false fire alarm**
- **receiving stolen property**
- **tagging/graffiti (see additional descriptions).**

Other violations of expected behavior include:

- **defiance of authority**
- **failure to follow directions**
- **disrespect for others**
- **chewing gum, food, or drink in the classroom**
- **tardiness**
- **wearing hats inside buildings, carrying Non LnHS hats**
- **non-compliance of dress code**
- **incomplete homework**
- **disruption of the educational process.**
- **being in possession of skateboard on campus. Skateboards must be left in the skateboard rack.**
- **loitering in off – limit areas (i.e. – P.E. area & athletic fields) including & during lunch time.**

Individual students' citizenship grades for each class may reflect each student's discipline record.

ALL DISCIPLINARY ACTION WILL BE IN ACCORDANCE WITH DISTRICT BOARD POLICY/ADMINISTRATIVE REGULATION 5144.

Specific actions for offenses listed in Education Code 48900 are listed in the exhibit MINIMUM/MAXIMUM PENALTIES.

STUDENTS IN FIRST-TIME POSSESSION OF DRUGS AND/OR DRUG PARAPHERNALIA WILL BE REQUIRED TO ENROLL IN A SATURDAY ALCOHOL AND DRUG DIVERSION PROGRAM.

DISTRICT DRESS CODE

1. All students are required to wear appropriate footwear for school (no slippers).
2. All shirts and tops must cover the midriff at all times. The following are examples of clothing that is unacceptable: tank tops, strapless, spaghetti straps, off-the-shoulder, cut-out designs, low-cut shirts, bare-back, sheer or mesh clothing that does not have an appropriate blouse or shirt underneath, etc.
3. All pants and shorts must fit at the waist. No sagging or low riding will be permitted. Clothing must cover undergarments when sitting, standing, or bending.
4. Hemlines and slits on dresses, skirts, and shorts above mid-thigh are not acceptable.
5. Only school hats are acceptable and must be worn with brim forward. **STUDENTS ARE NOT ALLOWED TO CARRY NON – LnHS HATS.** Parents may pick up confiscated items at Security after 3:00 pm.
6. Clothing and hair accessories that are unsafe and/or dangerous are not permitted
7. Clothing or jewelry that depicts any “gang style” writing; illegal activity; sexually related or obscene gestures and material; tobacco; drugs; alcohol; or words, pictures, or phrases that depicts violence or intimidation may not be worn.
8. Any body piercing that presents a safety issue or major distraction will not be allowed.
9. Any clothing or styles of dress that may be construed to provoke fear, violence, or intimidation, including gang-related attire, is not acceptable.
10. All students are required to wear their ID Card on a lanyard or clip in a visible manner above the waist.

GANG DRESS POLICY

1. Pants oversized at the waist are not allowed. These can be identified as pants that are folded in at the waist or belt line (e.g. students with a 32” waist should wear pants no larger than 32” waist).
2. Wearing pants below the waistline (sagging) is not allowed.
3. No gang-related jewelry, insignia, colors, paraphernalia, materials, apparel, clothing or attire may be worn or carried on campus or at school activities.
4. Belt buckles with any initials are prohibited.
5. Wearing an over-sized belt with one end hanging down is prohibited.
6. Excessive color identifies worn in the color of red and/or purple, blue and/or green, black and/or gray, or orange (in combination with other gang attire) are prohibited.
7. No gang-related hats, baseball-type caps or other gang-related head gear may be worn on campus or at school activities. Official school cap (i.e. approved by the principal) representing the current school of residence may be worn.
8. Bandannas, red or blue belts, red or blue shoelaces, or rags that commonly signify gang identity by style or color are prohibited.
9. Clothing, jewelry, paraphernalia or material which is obscene, sexually explicit or which depicts or suggests sexually-related or obscene gestures, pictures or wording or which promotes violence, the use/abuse of drugs, tobacco or alcohol may not be worn or carried on campus or at school activities.
10. Shorts extending below the knee when worn with over-the-calf socks are prohibited. No pants can be worn with one leg up and one down.
11. No student may wear articles of clothing jewelry, paraphernalia or accessories which pose a threat to the physical and/or emotional well-being and safety of the student or others on campus or at school activities.
12. Shirts buttoned at the top and unbuttoned at the bottom are prohibited.
13. Steel-toe combat style boots are prohibited.
14. Gang or tagger-crew writing on shoes, clothes or body, backpacks or accessories are not permitted.
15. Sports jerseys, other than school jerseys, will not be allowed.
16. Clothing or articles of clothing (including, but not limited to gloves, bandannas, shoestrings, wristbands, jewelry) which are likely to provoke others to acts of violence or which are likely to cause others to be intimidated by fear of violence may not be worn on campus or at any school activity.

In addition to these guidelines, students at Lancaster High School are not to wear clothing with holes or tears.

Sometimes You Need Some Help... **(Emergency Numbers/Hotline Numbers)**

Problems with drugs or alcohol?

Al-Anon (for families of alcoholics only)	(661) 274-9353
Alcoholics Anonymous	(661) 945-5757
National Council on Alcoholism and Drug Dependency	(661) 948-5046
Tarzana Treatment Centers of the Antelope Valley	(661) 726-2630
U-CAN Teen Help Line	(661) 948-3000

Depressed? Thoughts of Suicide?

California Youth Crisis Line	(800) 843-5200
Suicide Prevention Center (L.A. County Area)	(877) 727-4747
Teen Line Hotline	(800) 852-8336

Domestic Violence? Child Abuse? Runaway?

AV Youth & Family Services (all types of referrals)	(661) 949-1069
California Missing Children Hotline	(800) 222-3463
Children of the Night (24-hour runaway hotline)	(800) 551-1300
Covenant House Nineline (support for Teens)	(800) 999-9999
Domestic Violence Hotline	(661) 945-6736
Los Angeles County Child Abuse Hotline	(800) 540-4000
National Runaway Switchboard	(800) RUN-AWAY
	(800) 786-2929
Sexual Assault Response Service (SARS)	(661) 723-7273
National Youth Crisis Hotline	(800) 442-4673

Other Help Lines/Hot Lines

Police, Fire, Rescue, Medical (Emergency Number only)	911
American Pregnancy Association Help Line	(800) 672-2296
Anonymous Crime Reporting (WE TIP)	(800) 782-7463
A.V. Health Center (basic medical care)	(661) 723-4511
A.V. Hope Center (HIV/AIDS Hotline)	(661) 945-8448
Catalyst Foundation for AIDS/HIV Clinic	(661) 948-8559
Lancaster Sheriff's Station (Non-Emergency Number)	(661) 948-8466
Palmdale Sheriff's Station (Non-Emergency Number)	(661) 267-4300
Palmdale Urgent Care (low/no fee services)	(661) 273-2400
Tarzana Primary Care Medical Center (basic health care)	(661) 723-4829

CLUBS AND ACTIVITIES AT LANCASTER HIGH SCHOOL

The administration and faculty of Lancaster High School support the inclusion of extra-curricular and co-curricular activities as part of the educational process for students. We also understand the importance of academic achievement and the need to keep the education of our students as our highest priority. Students must maintain a level of academic success before they can participate in activities and the requirements listed below are meant to ensure that our emphasis is on education, and not to limit a student's participation.

The following are the requirements for students to participate in an extracurricular activity, such as a club, or dance, or extra curricular school event:

- ◆ Be enrolled in classes that earn the student at least 20 credits per semester.
- ◆ Have passing grades in the classes they are taking.
- ◆ Be on target with their credits earned toward graduation requirements.
- ◆ Have earned at least a 2.0 GPA. Quarter grades determine eligibility and have less than 3 unsatisfactory citizenship marks.
End of quarter dates: 10/11/19, 12/20/19, 3/20/20, & 6/4/20
- ◆ May not have more than 10 hours of unexcused absences or trancies in two or more classes.
- ◆ Have a schedule of at least four (4) hours of class time (or 4 periods) per day to participate in an activity. In cases where an activity is scheduled for a Saturday, students should have attended at least four (4) hours of class time (or 4 periods) on the preceding Friday to participate.
- ◆ Students who travel with a club for an activity or field trip must complete and **Emergency Information Card** (pink card) signed by their parent.
- ◆ Students and parents/guardians are required to sign the:
Club Activities Participation form.

The administration at Lancaster High School may revoke a student's eligibility should they have poor citizenship or attendance, or the student's behavior (prior or present) is of a nature considered not conducive to representing his/her school.

District Board Policy (BP 6145.5)

The Board of Trustees believes that student organizations reinforce the instructional program, give students practice in democratic self-government, and provide social and recreational activities. Student organizations also serve to honor outstanding student achievement and enhance school spirit and student's sense of belonging.

School sponsored student organizations must be organized at the school, have a certificated advisor, be composed completely of current student body members, and be approved by the Superintendent or designee in accordance with Board of Trustees policy. They shall hold the majority of their meetings at school and have a democratic plan for the selection of officers. Organization activities shall not conflict with the authority and responsibilities of school officials.

CLUBS ON CAMPUS

The following is a list of clubs that have been active in the past and *may be* active during the 2019-2020 school year:

Animation Club	Eagle Drone Club
Art Club	Eagle Graphics Club
ASB (Associate Student Body)	ESport
Bible Club	FIDM
Band	Hoopster
Black Students Union	Hot Club (Heros of Tomorrow)
Cheerleading	Interact Club
Chess	Link Crew
Choir	Mathletes
Class of 2020 - Seniors	Mock Trial
Class of 2021 - Juniors	Pep Club
CSF (See membership info below)	Robotics
Double Eagle Golf Club	Stagecraft
Drama Club	Science Club
Drill Team	Yearbook

California Scholarship Federation (CSF) is a statewide organization dedicated to encouraging academic achievement.

Membership is based on grade earned the previous semester and must be renewed at the beginning (first three weeks) of each semester. Membership applications and qualifications are available in the activities office or from Mrs. Vattioni in the Guidance office.

Life CSF Membership and graduation in gold is earned by membership in CSF for 4 semesters beginning with grades earned during the sophomore year and including at least one semester based on grades earned during the senior year. For further clarification please see Mrs. Vattioni in the Guidance office.

Programs and Pathways

Advanced Placement / College Prep Program: The Lancaster High School Advanced Placement/College Prep Program is a supportive and inclusive college preparatory program for all students. It focuses on preparing students for success at CSU, UC, Community, or Private colleges by offering a combination of advanced work, team building, academic support, academic enhancement, and rigorous curricular paths. Students who complete the program will receive identification on both their transcripts and their diplomas. In addition to advanced enriched courses, students will attend special advanced study class, “festival evenings”, and field trips to local colleges.

Air Force Junior ROTC Program: This is a complete Air Force Junior ROTC program sanctioned by the United States Air Force emphasizing aerospace science and leadership education. The mission of AFJROTC is to “build better citizens for America”. The core values are Integrity first, Service before self, and Excellence in all “we do”. The goals are to instill cadets with the values of citizenship, service to the United States, personal responsibility, and a sense of accomplishment. This 4-year program includes the following curriculum: Frontiers of Aviation History, the Science of Flight, and the Exploration of Space and Management of the cadet’s corps. Leadership education, intercommunication skills, life skills, drill activities, and ceremonies are offered as well. Cadets of the program also serve the local community by volunteering for various school and community programs. Cadets are required to wear uniforms on day a week and are expected to abide by the AFJROTC honor code.

AVID Program: Advancement Via Individual Determination (AVID) is an academic, regularly scheduled elective program which uses writing as a tool of learning, inquiry method, and collaborative grouping. The three main components of the program are academic instruction, tutorial support, and motivational activities that include tours of universities/colleges, and guest speakers. AVID is a school-wide approach to college access, specially targeting students in the “middle” by providing high expectations, encouragement, day-to-day support, and a vision of college acceptance and graduation. AVID involves students in a strong group of peers and adults who share a commitment to academic achievement and who work together to help the group succeed.

Pre-Engineering Pathway and Robotics Program: This program will provide a rigorous combination of academic and hands-on learning in the area of Engineering. Courses include Engineering Design, Digital Electronics, and Principles of Engineering. The specific curriculum is developed and maintained by the National Alliance for Pre-Engineering Programs. A local consortium of industry and universities supports the program. The Robotics program is an extra-curricular program where students participate in building and completing a robot at the national level.

Biomedical Sciences Pathway: By immersing students in activities like practicing suturing and constructing body structures from clay, PLTW Biomedical Science empowers students to build knowledge and skills in biomedical science, as well as in-demand, transportable skills like problem solving, critical and creative thinking, communication, and collaboration. The curriculum is developed through Linked Learning concepts, and involves courses such as; Principles of Biomedical Science, Human Body Systems, and Biomedical Interventions.

LANCASTER HIGH SCHOOL ATHLETICS

Your support of our athletic program is vital and greatly appreciated. LnHS offers students extensive opportunities to participate in interscholastic athletics. LnHS is a member of the Golden League, as well as the California Interscholastic Federation (CIF) Southern Section.

FALL SPORTS Practice begins August	WINTER SPORTS Practice begins November	SPRING SPORTS Practice begins February
Boys' and Girls' Cross Country Football Girls' Tennis Girls' Volleyball Girls' Golf	Boys' and Girls' Basketball Boys' and Girls' Soccer Wrestling	Baseball Softball Boys' Tennis Boys' Golf Boys' Volleyball Boys' and Girls' Swimming Boys' and Girls' Track and Field

Prior to the date that practice begins, a coach may have tryouts for students who did not participate in the sport at Lancaster High School in the previous school year.

In order to participate in any sport, the student must meet the following requirements:

1. District Requirements
 - a. 2.0 grade point average each quarter and semester grading period
 - b. Maintain minimum progress toward graduation
 - c. Maintain acceptable citizenship
2. Be eligible under the rules of the California Interscholastic Federation:
 - a. May not have reached his/her 19th birthday prior to June 15th of the current school year. (June 15, 2019 in the 2019-2020 school year.)
 - b. Have attended high school not more than eight semesters.
 - c. Have passed with at least a “C” (2.0) average 20 credits of work for the prior grading period of which only 5 credits may be Physical Education; be passing in 20 credits of new work for the current grading period.
 - d. Have met residential requirements. Transferring from one school to another may affect your eligibility under the CIF Southern Section rules.
 - e. Not compete on any outside team in the same sport during the school season of that sport.
3. Pass a physical examination within the previous 12 months.
4. Obtain the written permission from parent or guardian to compete and travel by school district transportation.
5. Be covered by or obtain athletic injury insurance.
6. An athlete may not participate in sports if he/she has an outstanding debt (fails to return, or losses equipment/ uniforms, or fails to pay or return any fund raising monies) with ASB

We believe the highest potential of sports is achieved when participants are committed to pursuing victory with honor.

Our coaches are all dedicated to the growth of the Lancaster High School athletes in character, scholastics and athletic performance.

CAMPUS POLICY

Students & Families,

Please be advised that the safety of students and staff is of the utmost importance at Lancaster High School. To ensure the safety of our staff and students, the following procedures and guidelines must be followed:

1. Lancaster High School is a "closed campus."
 - a. Only Students with senior Lunch passes (students must apply each semester of their senior year in the Activities office), passes indicating that the student has a shortened schedule, or pink off-campus passes may leave the campus during the school day. Students are not allowed to go to his/her car to obtain items during the school day.
 - b. During the school day students are required to enter and exit the campus through the main student doors located on the North side of the campus near the student parking lot. Students are not to exit the campus at any time through the main lobby doors, unless accompanied by a parents/guardian.
2. Parents and visitors are required to enter the campus through the lobby located at the front of the campus off of 32nd Street West. Parents and visitors must check in with the switchboard operator in the lobby and obtain a Visitor's pass. If parents are checking students out of school for period or the day, they must wait for the student at the Attendance Office. Remember that parents/guardians must present identification to obtain any information about students and/ or check them out of school.

Antelope Valley Union High School District BP 1310.1 (a)

CIVILITY POLICY

If any member of the public uses obscenities or speaks in a demanding, loud, insulting and/or demeaning manner, the administrator or employee to whom the remarks are directed will admonish the speaker to communicate civilly. If corrective action is not taken by the abusing party, the District employee will verbally notify the abusing party that the meeting, conference or telephone conversation is terminated and, if the meeting or conference is on District premises, the offending person will be directed to leave promptly.

When an individual is directed to leave under such circumstances, the Principal or designee shall inform the person he/she will be guilty of a misdemeanor in accordance with the California Education Code 44811 and Penal Codes 415.5 and 626.7, if he/she reenters any District facility within 30 days after being directed to leave, or within 14 days if the person is a parent/guardian of a student attending that school. If any individual refuses to leave upon request or returns before the applicable period of time, the Principal or designee may notify law enforcement officials.